

**Temporary Term Law Clerk to a U.S. Magistrate Judge**

**Career Opportunity**

**Opens: March 10, 2014**

**Closes: March 24, 2014**

The U.S. District Court for the District of Nevada has an opening for a Temporary Term Law Clerk to a U.S. Magistrate Judge. This is a full-time position with benefits including health and life insurance, employee-paid dental, eye care, long-term disability, and long-term care, and pre-tax Flexible Spending Accounts. This position is located at the Lloyd D. George Federal Courthouse in Las Vegas with a start date as early as **March 31, 2014** and an end date in **August 2014**.

**Term Law Clerk to a U.S. Magistrate Judge** - Salary \$57,982 to \$82,462 (JSP 11 -13), depending on experience and other federal law clerk service.

**Duties:** The law clerk is expected to participate in the day-to-day management of civil and criminal cases, as well as appeals from administrative agencies; perform substantive research, review and writing, and prepare memoranda and orders on matters pending before the Judge; and perform some clerical/administrative duties, as chambers arrangements do not include a judicial assistant.

**Qualifications:** Applicants must be graduates of an accredited law school and must possess excellent interpersonal skills, superior writing and research skills, and the ability to analyze complex legal questions. Experience with Westlaw and/or LexisNexis is required. Bar membership and 1 year of post-law school legal work is preferred, and is required for appointment at the JSP 12 level.

**To Apply:** Email a cover letter, detailed resume, and a writing sample (not exceeding 5 pages) not later than **March 24, 2014**, to:

U.S. Magistrate Judge Nancy Koppe  
njk\_chambers@nvd.uscourts.gov

The U.S. District Court is an Equal Employment Opportunity employer.

Employees of the Court are excepted service appointments and considered at-will with no coverage by federal civil service classifications or regulations and can be terminated with or without cause. All judiciary employees are required to adhere to the Judicial Code of Conduct. Applicants must be U.S. citizens or eligible to work in the United States. New employees are subject to a background check including fingerprinting and employment will be considered provisional until the background check is completed. This position requires mandatory electronic fund transfer for payment of net pay. Participation in the interview process will be at the applicant's own expense and relocation expenses will not be provided. The Court reserves the right to modify the conditions of this job announcement or to withdraw the announcement without other notice.